

## Planning Board Meeting

April 8, 2019

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The Richfield Planning Board held a regular meeting on April 8, 2019 at the Richfield Town Hall. The meeting was called to order at 7:00 PM by Chairman Dan Sullivan. Other Board members in attendance were Bill Klemm, Mike Reid, and Joe Zvrizdin. Janet Sylvester joined the meeting at 7:08 PM.

Motion by Zvrizdin to approve March 11, 2019 minutes, second by Klemm. Klemm-yes, Reid-yes, Zvrizdin-yes, Sullivan-yes.

### Old Business

The board members went over the application for the Ames subdivision. Property is located at 1170 County Highway 25, Richfield Springs, NY 13439. Tax map ID 23.00-1-11.02. The current owners on file are , Langdon & Donna Ames. A public hearing date was set for May 13, 2019 at 7:00 pm.

### New Business

Zack Boss presented the board with a subdivision application. Property is located at 1524 County Highway 25, Richfield Springs, NY 13439. The Owner on file is Christopher Boss. The board went over part two of the environmental SEQR short form. The board made a negative declaration. A public hearing date was set for May 13, 2019 at 7:00 pm.

Chairman Sullivan informed the board members that the final report on the Draft Zoning Law was given to the Town Board Members. At this time the Planning Board is waiting for direction from the Town Board. Sullivan asked the Planning Board to look over the Final Draft Zoning Law to see how if it conforms to the Comprehensive Plan. The Planning Board will make a recommendation to the Town Board if they are asked to do so.

Land Use Officer Chris Corrigan has drafted a check list of steps people need to follow in order to get a Land Use Permit. Corrigan has asked the Planning Board to look it over and make any changes or suggested. Corrigan would like to incorporate the check list into the Land Use Permit Application to make it clear to the applicant what is needed. The board will look it over and discuss it at the next meeting.

Sullivan informed the board that Village of Richfield Springs and Town of Richfield Joint Comprehensive Plan was selected to receive the NY Planning Federation Comprehensive Plan Award. "This award is given to municipality or agency for an outstanding and/or innovative

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comprehensive plan or plan update adopted by the municipality's legislative body within the past three years." (NYPF Award Criteria).

Our plan was selected based on our innovative structure (two municipalities adopting a joint plan with features both common to, and discrete from, the two entities), and the fact that some of the goals outlined in the plan have already been acted upon, such as Complete Streets. The award will be given on Monday, April 29 at the Annual NYPF Conference in Bolton Landing.

Motion to adjourn by Sylvester at 8:11, second by Reid. All members were in favor.

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Maggie Young, Clerk